

**NELSON POLICE BOARD
DELEGATIONS
POLICIES AND PROCEDURES**

1.0 Presentations and Audiences with the Board

- 1.1 Delegations will only be heard at regular meetings and the Board will require written notice of the request at least ten (10) days before the date of the Police Board meeting. The request shall include an outline of the matter to be presented to the Police Board, the name(s) of the person(s) who will be appearing before the Police Board and a copy of any materials that will be presented. All material to be discussed by the delegation must be directly related to public safety and policing. Delegations shall be restricted to presentations of fifteen (15) minutes and shall address their remarks to the stated business. Notwithstanding the foregoing, the time allotted for any delegation may be extended at the discretion of the Chair.
- 1.2 Upon receipt of the written notice requesting a delegation, the Secretary shall list the delegation on the next meeting agenda after consultation with the Chair.
- 1.3 Upon completion of a presentation to the Police Board by a delegation, any discourse between members of the Police Board and the delegation shall be limited to members asking questions for clarification and obtaining additional, relevant information only. Members of the Police Board shall not enter into debate with the delegation. Responses to the delegation and communication regarding any ensuing decisions of the Board will be issued in a timely manner following the close of the meeting.
- 1.4 When a person is addressing the Police Board he/she shall:
- not speak disrespectfully of any person; and
 - not shout or immoderately raise his/her voice or use profane, vulgar or offensive language;
 - not disobey the rules of procedure or a decision of the Chair; and
 - assume personal responsibility for any personal statement he/she provides to the Police Board or, upon request of the Police Board, shall give the source of his/her information.
- 1.5 The Chair may curtail any delegation, any questions of a delegation or debate during a delegation for disorder or any other breach of this policy. Where the Chair rules that the delegation is concluded, the person or persons appearing shall immediately withdraw.
- 1.6 The Board will not hear any delegation concerning a conduct complaint against officers of the Nelson Police Department, but will refer the delegation to the appropriate oversight body, which is the Office of the Police Complaint Commissioner.